



Promoting City, Coast & Countryside

Private Hire Operator Inspection Report

Date of Inspection			
Name and Address of PH Operator			
Place of Visit			
How many vehicles are licensed under the PH Operator Licence		Expiry Date	
Inspection Passed:	Yes / No	Old Or New Conditions	

Checks	Pass	Fail	Reason for not meeting standards/additional notes:
Staff Training/Staff Record			
Safeguarding Policy/training			
Equality Policy			
Booking Records			
Vehicle Log			
Driver Log			
Complaints Record			
Lost Property			
Interior cleanliness			
Passenger Carrying Vehicle & Public Service Vehicle Condition			
Sub-contracting			
Other Matters			

I certify that the Private Hire Operator which has been presented to be licensed with Lancaster City Council has:

PASSED

FAILED

Signed by Licensing Officer		Date	
Signed by Operator		Date	